**Chang Gung University Student**

**Overseas Study and Internship Notification Form**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Name | Gender | Phone | Departure Date | Destination Country | Date of Birth | Domestic Emergency Contact | Phone |
| e-mail | Return Date | Name | Relationship | e-mail |
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1. The personal information in this notification form, such as the student's name, ID number, and contact information, is solely for the purpose of tracking the student's overseas activities and maintaining contact. There is no risk of leakage.
2. In case of emergencies abroad, you may contact your country’s embassy or consulate. It is recommended to have your country’s global toll-free emergency assistance hotline prepared in advance.
3. Please complete this form one week before departure and send it electronically to the Office of International Affairs for record-keeping.

Thank you for your cooperation!

Office of International Affairs