

長庚大學實驗動物照護及使用委員會 實驗室檢核表 CGU IACUC Lab Inspection Form

實驗室主持人 PI：

實驗室位置 Lab. location：

聯絡人 Contact person/TEL：

日期 Date：

| 項目 Item | 說明 Instruction | 符合 Qualified | 不符合 Not qualified |
|---|---|---|-------------------------|
| 動物運送路線 Animal transportation route | 動物由實驗動物中心運送至實驗室之路線圖 | Route map for transporting animals from the LAC to the laboratory. | |
| 實驗室配置圖 Laboratory layout plan | 全實驗室簡圖，並標示動物實驗專區之位置 | A simplified layout of the entire laboratory, indicating the location of the animal experiment area. | |
| 動物實驗位置標示 Animal experiment location marking | 應有明顯之標示與區隔，不應放置與動物實驗無關之儀器設備 | There should be a clear marked and separated animal experiment area, and unrelated equipment shouldn't be placed. | |
| 個人防護用具 Personal protective equipment | 口罩、手套、帽套、實驗衣或罩袍為必須防護用具，其他視實際需求配戴，且應有實驗衣清洗紀錄 | Masks、gloves、hat covers、and lab coats or gowns are necessary protective equipment; additional equipment depends on needs, and there should be a record of lab coat cleaning. | |
| 外科手術器具 Surgical equipment | 所有手術器具應經過滅菌，且有滅菌日期標示，超過三個月即應重新滅菌 | All surgical equipment must be sterilized and clearly labeled with the sterilization date. If more than three months have passed, they must be re-sterilized. | |
| 無菌程序 Aseptic procedure | 進行存活性手術時之無菌標準程序 | Aseptic standard procedures for performing survival surgery | |
| 動物實驗紀錄 (止痛劑登錄) Animal Experiment Records | 依動物實驗紀錄內容逐項記載 | Record each item according to the contents of the animal experiment records. (Analgesic administration to be record) | |
| 藥品使用紀錄 Drug administration record | 應有專用且可上鎖的位置保管儲存藥品，原液及稀釋或配置後藥品須標示品名、成分、濃度、有效期限等，不得過期使用，且須有使用紀錄 | There must be a designated, lockable area for storing medications. Both the stock solutions and any diluted or prepared medications must be labeled with the product name, ingredients, concentration, and expiration date. Expired medications must not be used, and usage records must be maintained. | |
| 動物進出紀錄 Animal entry and exit records | 應確實記錄動物攜出及返回實驗動物中心之日期與時間 | Dates and times of animals being taken out of and returned to the LAC must be accurately recorded. | |
| 動物安樂死紀錄 Animal euthanasia records | 於實驗室執行安樂死須記錄安樂死方式等 | When performing euthanasia in the laboratory, the method of euthanasia and related details must be recorded. | |
| 動物實驗訓練紀錄 Animal experiment training records | 執行動物實驗的人員須有實驗動物操作技術課程通過證明及外部/內部舉辦之動物實驗相關訓練紀錄 | Personnel conducting animal experiments must have a certificate of completion for animal handling technique courses, as well as records of animal experiment-related training conducted internally or externally. | |
| 動物屍體暫存 Temporary storage of animal carcasses | 應有隔離的冰箱區域暫存動物屍體，且須有存放及清運紀錄 | There should be a designated, isolated refrigerator area for temporary storage of animal carcasses, and records of storage and disposal must be maintained. | |