# Application for Course Addition and Cancellation, Inter-school Course Selection for the Fall Semester of the 2025 Academic Year, and Enrollment for the Third Week

1. Online enroll and drop courses in the first and second weeks):

Use the system: ICGU (https://i.cgu.edu.tw)

2025/9/1 (Mon.) 09:00 ~ 2025/9/12 (Fri.) 23:59

# Close the course selection system at 7~9AM every day.

2. Enroll courses in the third week (Not withdrawn)

Use the system: Online approval management system (Flow system)

2024/9/15 (Mon.) 00:00 ~ 2024/9/19 (Fri.) 23:59

3. Application for inter-school course selection:

Use the system: Cross-school course selection platform for the three schools, paper applications from outside the three schools:

(https://www.cgu.edu.tw/academic/Subject/Detail/32025?nodeId=10866)

Until 2024/9/19 (Fri.) 17:00

(Paper copies must be sent to the curriculum team)

- ★★ ICGU system simple operation instructions about enroll and drop courses in the first and second weeks: https://youtu.be/8EVUrKuorHM
- ★★ Enroll courses in the third week must be applied through the online approval management system. Late applications will not be accepted. https://youtu.be/8d3Fh1cEnTw

### 114 學年度第一學期 課程加退選、校際選課及第三週加選申請公告

# 一、網路加、退選 :

使用系統:ICGU (https://i.cgu.edu.tw)

2025/9/01 (Mon.) 09:00~2025/9/12 (Fri.) 17:00 前 (最後退選機會)

通識課程可加選至 2024/9/13 9:00~12:00 (當天不能退選)

### 二、第三週加選 (無退選) :

使用系統:線上核簽管理系統 (Flow)

2025/9/15 (Mon.) 00:00~2025/9/19 (Fri.) 24:00 前

## 三、校際選課申請:

申請系統:三校跨校選課平台、三校以外紙本申請(flow)即日起~2024/9/13 (Fri.) 17:00 前 (申請單要送至課務組)

ICGU 加退選說明: <a href="https://youtu.be/fcSChaT6aFQ">https://youtu.be/fcSChaT6aFQ</a> 第三週加選教學: <a href="https://youtu.be/8d3Fh1cEnTw">https://youtu.be/8d3Fh1cEnTw</a>

四、更多細節規定,請詳讀附件。

公告單位:教務處-校外經費

承辦人:鄭富尹

聯絡分機: 413-5981

Announcement for Course Addition and Cancellation, Inter-school Course Selection, and Third Week Addition Application for the Fall Semester of the 2025 Academic Year

─ ` Add or Drop courses:

use system: ICGU (https://i.cgu.edu.tw)

2025/9/01 (Mon.) 09:00 ~ 2025/9/12 (Fri.) 17:00

P.S Liberal Studies can be added until 2025/9/13 12:00

☐ \ Third week of additional applications (excluding drop)

use system: Flow system

2025/9/15 (Mon.) 00:00 ~ 2025/9/19 (Fri.) 24:00

 $\equiv$   $\cdot$  Inter-school Course Application

use system:Three-School Cross-School Course Selection Platform or flow system
Three-School Cross-School Course Selection Platform: <a href="https://www4.is.cgu.edu.tw/crocos/">https://www4.is.cgu.edu.tw/crocos/</a>
Intercollegiate electives beyond three schools: <a href="https://flow.cgu.edu.tw/bpm/default.aspx">https://flow.cgu.edu.tw/bpm/default.aspx</a> (034B)
From now until 2024/9/13 (Fri.) 17:00 前 (The application form should be returned to the curriculum section)

★ Enroll & Drop Course teaching:

https://youtu.be/8EVUrKuorHM

 $\bigstar$  Application for additional courses in the third week :

https://youtu.be/8d3Fh1cEnTw

☐ · For more details, please read the attachment.