

Chang Gung University Tobacco Control Implementation and Management Regulations

Established by the Administrative Meeting on March 24, 2016

Revised by the Administrative Meeting on March 25, 2025

Article 1: Purpose

To implement campus tobacco control, ensure environmental hygiene and air quality, and safeguard the health of all faculty, staff, and students, Chang Gung University has established the "Chang Gung University Campus Tobacco Control Management Regulations" (hereinafter referred to as "these Regulations").

Article 2: Scope and Target

Smoking (including electronic cigarettes and heated tobacco products) is strictly prohibited in all indoor and outdoor areas of the university. All faculty, staff, students, outsourced contractors, workers, visitors, and guests entering the university must comply with these regulations.

Article 3: Management Departments and Responsibilities

1. Office of Student Affairs

(1) Health Care Section

1. Plan and implement health education and awareness programs related to campus tobacco control.
2. Provide smoking cessation medical services, consultations, and referrals.

(2) Student Guidance Section

1. Support policy implementation for campus tobacco control education and awareness programs.
2. Advise, stop, and provide guidance on smoking behavior on campus.

(3) Student Housing Section

1. Promote tobacco control education and awareness programs in dormitory areas.
2. Advise, stop, and report smoking behavior within dormitories.

(4) Extracurricular Activities Section

1. Advise and stop smoking behavior during extracurricular activities.
2. Ensure that student club posters do not contain tobacco-related promotional content.

(5) Student Counseling Section

Provide smoking cessation counseling services or refer individuals to relevant resources.

2. Office of General Affairs

(1) Environmental Management and Welfare Division

1. Install and manage no-smoking signs, markings, and facilities within university buildings and public spaces.
2. Ensure that on-campus shops and vending machines do not sell tobacco products or smoking-related paraphernalia.
3. Prevent tobacco product advertisements from appearing in university-managed areas.

(2) Security Division

1. Advise and stop smoking behavior on campus; if ineffective, violations may be reported.
2. In cases where external visitors refuse to comply with no-smoking regulations, security personnel will assist in removing them from the campus.

Article 4: Tobacco Control Awareness and Education

1. **Office of Personnel:** Educate faculty and staff about the university's tobacco control regulations.
2. **Office of Student Affairs:** Conduct health education programs on tobacco control and provide smoking cessation consultation and referral services.

3. **Office of General Affairs:** Plan and manage tobacco control-related infrastructure and raise awareness among outsourced contractors (including employed personnel) and external visitors regarding the university's smoking prohibition.

Article 5: Tobacco Control Responsibility

1. Faculty, staff, and students may advise and stop violators from smoking; if ineffective, they may report the violation.
2. Outsourced contractors and workers conducting activities on campus must comply with the university's "Tobacco Control Implementation and Management Regulations." The responsible university department must ensure that contractors and workers are informed about the comprehensive smoking ban (including electronic cigarettes and heated tobacco products) and take responsibility for advising and stopping smoking behavior.

Article 6: Handling of Smoking Violations

1. Students violating the no-smoking policy will be reported to their class advisor or supervising professor for counseling. If counseling is ineffective, disciplinary action will be taken according to university regulations, and violators may be required to undergo smoking cessation education or be reported to relevant authorities in accordance with the "Tobacco Hazards Prevention Act."
2. Faculty and staff violating the no-smoking policy will be reported to their respective department supervisors for counseling. If they refuse to comply, the Personnel Office will report the violation to the relevant authorities per the "Tobacco Hazards Prevention Act" and include it in the annual performance review.
3. Outsourced contractors (including employed personnel) violating the no-smoking policy will be handled according to contractual agreements by the Office of General Affairs and may be reported to the relevant authorities under the "Tobacco Hazards Prevention Act."
4. Visitors violating the no-smoking policy will be escorted off-campus by security personnel or reported to the relevant authorities under the "Tobacco Hazards Prevention Act."

Article 7: Supplementary Provisions

Matters not covered in these Regulations shall be handled in accordance with the "Tobacco Hazards Prevention Act" and other relevant laws and regulations.

Article 8: Implementation and Revision

These Regulations shall be implemented upon approval by the Administrative Meeting and shall be revised accordingly when necessary.